



Southern Lehigh School District Board of School Directors Meeting

May 9, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:39 p.m. on the above date (May 9, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger, Smith
ABSENT: None
OTHERS: Christman, Melber, Millman, Kennedy, Lewis, Bergey, Takacs, Limpar, Jordan, Sinkler (SLEA) and 15 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Gehman to approve the minutes of the April 25, 2016 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

None.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Merkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated May 9, 2016 showing paid bills in the amount of \$68,238.44 and bills to be paid in the amount of \$775,612.77 for a total amount of \$843,851.21 for the General Fund and bills paid in the amount of \$2,339.00 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$520,818.90 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of March, 2016;

Approve the unpaid leave of the following staff-

Lindsey Horvath, Special Ed Instructional Assistant, Southern Lehigh High School, September 12, 2016 through December 9, 2016.

Janice Kovacs, Special Ed Instructional Assistant, Southern Lehigh Middle School, June 6 through 9, 2016.

Marion Beck, Part-time Cleaning Person, District, June 7, July 19-21, 27 and August 28-31, 2016;

Approve the following new Seasonal Custodial employees, for the period June 20, 2016 through August 12, 2016, at a rate of \$8.46 per hour (\$7.43 per hour for ages 16-18**)-

Alex Baca

Brian Clark

Damien Garcsar**

Bryanne Kelly**;

Approve the following 2016 Liberty Trail Staff, scheduled for June 13 through 30, 2016-

David LeBourgeois, Instructor, June 13-17, 2016, at \$601.56 (pro-rated)

Anthony Italiani, Instructor, June 20-30, 2016, at \$601.56 per week (pro-rated)

Russell Tucker, Instructor, June 14-30, 2016, at 601.56 per week (pro-rated)

Judith Miller, Nurse, an hourly rate of \$20.91;

Approve Lauren Tocci, Teacher, to provide extended educational support services to student #051601 for no more than 10 hours per week for the remainder of the 2015-2016 school year, an hourly rate of \$43.44;

Approve the following teachers serving on the K-12 District Data Committee, an hourly rate of \$43.44-

Alison Bauer

Anthony Italiani

Cheryl Heurich

Rochelle Hufgard

Pamela Kuntzman

Ronnette Mays

Janet Miltenberger

Brooke Ruch

Karen Ryan;

Approve the correction of stipends of the following coaches for the 2016-2017 school year-

Mike Litzenberger Assistant HS Football \$2595.60**

***40% of stipend*

****approved at the April 25, 2016 board meeting*

Charles Sonon Assistant HS Football \$5191.20**

***80% of stipend*

****approved at the April 11, 2016 board meeting*

Samantha Shultz Head HS Fall Cheerleading \$1113**

***50% of stipend*

****approved at the April 11, 2016 board meeting*

Samantha Shultz Competition Cheerleading \$2091.50**

***50% of stipend*

****approved at the April 25, 2016 board meeting;*

Approve the following Athletic Event workers-

Deborah Melton;

Approve the following coaches for the 2016-2017 school year-

Louis Skrapits Asst. HS Girls Basketball \$5516

Steven Turpening Head Girls Jr. High Basketball \$5056

Christina Pulcini Head Fall Cheerleading \$1113**

***50% of stipend*

Christina Pulcini Asst. Fall Cheerleading \$1335

Christina Pulcini Head HS Winter Cheerleading \$1113**

***50% of stipend*

Christina Pulcini Competition Cheerleading \$2091.50**

***50% of stipend*

Samantha Shultz Head HS Winter Cheerleading \$1113**

***50% of stipend;*

Approve the following Seasonal Computer Technicians, an hourly rate of \$15.98, effective July 1, 2016 through June 30, 2017-

Jarred Andrews

Connor Mackey

Amanda Ruth.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Hopewell Elementary School Update

Ms. Lori Limpar, Principal provided a video presentation on spring events at Hopewell Elementary School.

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the following student trip requests-

1. *Southern Lehigh High School Future Business Leaders of America students* to participate in the FBLA National Leadership Conference, Atlanta, GA, June 27 through July 3, 2016.
2. *Southern Lehigh High School Technology Student Association students* to participate in the National TSA Conference, Nashville, TN, June 28 through July 2, 2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Smith to approve Dr. Thomas McLoughlin as the Board Treasurer. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May.

VOICE VOTE: "YES" – Parsons, Dimmig, Gehman, Geunkle, Lycett, Merkle, Sisselberger, Smith – Motion Carried
"ABSTAIN – McLoughlin
ABSENT: None

MOVED BY Gunkle and **2ND BY** Lycett to approve the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

2016-2017 Budget Presentation

Mr. Jeremy Melber, Director of Business Services, presented the 2016-17 Preliminary budget and discussed that 2015-2016 local revenues of earned income, realty transfer, and interest income local revenues were ahead of projections, and that tax claim and interim real estate taxes would be coming in close to target, while Real estate tax income for fiscal year fell slightly below what was projected, due to property assessment growth slowing. Mr. Melber showed a 10 year span of revenue and income and cautioned the board that the three years from 2010-2013 saw minor expense increases because of the vast cuts the district made, and moving forward

that would not be possible unless programs and staff was cut, which seems unlikely as long as revenue continues to grow. Mr. Melber discussed the current fund balance of the district. Mr. Melber presented the five-year budget with a 0.25 mill tax increase for the 2016-17 school year, with expenses of \$63,446,396 and revenues of \$61,479,090, and said the district would use \$1,967,306 of fund balance to make up the deficit.

Final action on the proposed budget will be taken at the regularly scheduled Board meeting on June 13, 2016.

MOVED BY McLoughlin and **2ND BY** Gunkle to approve the 2016-2017 Preliminary Budget with a 0.25 tax increase-

- 15.62 mills
- \$63,446,396 Budget

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Merkle to approve Susan Knoll, Coordinator of Support Services, act as School Board agent of the Southern Lehigh School District for disaster relief and emergency assistance relating from the January 22 and 23, 2016 snow storm. The "Designation of Agent Resolution" is a requirement of the Robert T. Stafford Disaster Relief and Emergency Assistance Act 93-288 amended by 100-707.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs were included in the contractor's base contract and will not result in an increase or decrease of the contractor's bid amounts-

Lobar, Inc., - General Contractor - three adjustments totaling \$17,354.95

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

MOVED BY Gunkle and **2ND BY** McLoughlin to accept the retirement of Linda Gross, Family and Consumer Science Teacher, Southern Lehigh High School, effective end of business day on the last teacher day of the 2015-2016 school year. Mrs. Gross has been a district employee for 36 years.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the appointment of Diane D’Agostino, Long-term Substitute Health and Physical Education Teacher for the 2016-2017 school year, Bachelor’s Step 13, an annual salary of \$48,220. Ms. D’Agostino will fill the position during the second period of childrearing leave of *Jennifer Edwards*.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

REPORTS

Policy Committee

Mr. Lycett reported the committee met prior to this meeting and discussed several policies, including personnel files, internal audit and new government contracts.

Superintendent’s Report

Dr. Christman reported the following-

- This past week was Teacher Appreciation Week.
- All schools are currently engaged in the annual Clarity Technology and learning survey for educators, students and parents.
- The entire Superintendent’s Report is available on the district’s website.

OLD BUSINESS

NEW BUSINESS

MOVED BY Gunkle and **2nd BY** Sisselberger to approve the 2016-2017 School District Calendar, with August 29, 2016 as the first day for students.

VOICE VOTE: “YES” – Unanimous – Motion Carried
“NO” – Dimmig
ABSENT: None

MOVED BY Gunkle and **2nd BY** McLoughlin to approve the resolution to identify Official Local School District holidays in accordance with PDE Basic Education Circular (BEC).

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2nd BY** Gunkle to approve the Acknowledgement and Consent to Levin Legal Group’s Concurrent Representation of Multiple School Districts for Charter School Litigation.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

COMMUNICATIONS

VISITORS

Mrs. Anita Desai, Center Valley, PA resident, addressed the board regarding the superintendent’s vacancy.

Ms. Kim Gorman, Emmaus, PA resident, addressed the board regarding the condition of the middle school tennis courts. She was referred to Mr. Todd Bergey, Director of Support Services.

ADJOURNMENT

MOVED BY Gehman and **2nd BY** Gunkle to adjourn the meeting.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

The meeting was adjourned at 8:45 p.m.

ATTEST: *Diana S. Millman*, Board Secretary